

PFPL Leisure Management - Places Leisure Eastleigh

RISK ASSESSMENT Section B Tasks and Activities

Date Risk Assessments reviewed annually: June 2019

Task/ Activity: **Indoor Cricket**

a) after an accident or incident

b) A new task (staff) or activity (public)

c) A change to the building or premises is planned

No.	HAZARD	Those at Risk Who might be harmed	RISK CONTROL MEASURES				Office use only This Column is used only
			What is the control measure.	Who delivers the control measure on behalf of GM	When is it delivered	Where is record Kept	
1	Slips Trips and falls	Public	To ensure that the end of the cricket mats are taped down before play. Staff inducted on set up	Duty Manager	Prior to Activity	Safe Section 6 SSOW, Resource link	
			Floors are cleaned on a schedule, any damage is reported immediately to the Duty Manager, who will log it with the technical team for rectification	Cleaning Team	Daily	Cleaning Sheets,	
			Floors are inspected by Duty Manager and Lifeguards throughout set up, any cleanliness issues will be dealt with immediately	Duty Manager / Lifeguards	at Set up		
2	Sporting and General Injuries / Illness	Staff & Public	Qualified First Aid At Work staff on site at all times, (all Duty Managers are NPLQ qualified, one must be on site whilst the building is operational).	Duty Manager	Daily	FAAW Records: SAFE QMS, sec 12. Completed Staff Rotas	
			First Aid Stock checked regularly, if stocks are low, necessary equipment to be ordered by the General Manager.	Duty Manager	Weekly	electronic ordering System	
3	Injuries from Balls being hit out of designated area of play	Staff, Public & Contractors	Side netting and rebound boards are in place to prevent balls being hit into the neighbouring courts, nets to be situated Cricket side of the boards.	Duty Manager / Lifeguards	at Set up		
			Heavy duty weighted netting is in place at the top of the court to prevent balls being hit up onto the first floor circulation area Players are instructed upon arrival regarding appropriate play	Duty Manager / Lifeguards	In place		
4	Damage to the sports Hall Flooring	Staff & Public	Indoor Cricket balls to be used to prevent marking of the floors	Bookings Co-ordinator	At Booking		
			Cricket Mats are in place	Duty Manager / Lifeguards	Prior to Activity		
5	Manual Handling: moving equipment resulting in Injury	Staff & Public	No public are permitted to remove equipment from/to the store	Instructor	Setting up a session	Job Specific Induction	
			Staff trained in safe set up and set down of Cricket Mats	Operations Manager	Job Specific Induction	SAFE Section 6 Electronic P. Files	
			Distance from store to courts for use is minimal, more than 1 person will be required for movement of the items as per SSOW	Duty Manager	Setting up a session	At Set up, SSOW	

Completed by:	Donna Bristoll	Date:	23/11/2017
Reviewed by:	Melissa Cavill	Date:	27/06/2018

Safety Co-ordinator Name:	Laura Cowper	Date:	28/06/2018
General Manager Name:	Jo Parker	Date:	28/06/2018